

**American Sewing Guild – St. Louis Chapter  
Chapter Advisory Board (CAB) Meeting  
Jackman’s Fabrics, 1234 N. Lindbergh, St. Louis, MO 63121  
Monday, July 09, 2018  
Minutes**

- I. Call to Order – President Shelia Rittgers called the ASG St. Louis Chapter CAB meeting to order at 6:38 PM.  
  
Present: Vicki Braun, Judy Finck, Sharon Galen, Karen Moody, Shelia Rittgers, Denise Schindler
- II. Minutes
  - A. Shelia Rittgers asked to change the minutes under VI Old Business, Section B, to read Karen Moody instead of Karen V.
  - B. A motion to approve the minutes from the CAB meeting, held on Monday, June 11, 2018, was made by Vicky Braun and seconded by Karen Moody, as amended. Motion passed.
- III. Treasurer’s Report
  - A. Shelia Rittgers requested to table the June Treasurer’s Report until the August 9, 2018, meeting.
- IV. Officers Reports
  - A. President – Shelia Rittgers has spoken with Jodell Larkin to represent the St. Louis Chapter at the ASG Conference, in Las Vegas, NV. Jodell has agreed to attend the Chapter Presidents meetings.
  - B. Secretary – No report.
- V. Committee Reports
  - A. Membership – Karen Moody reported, as the end of June, the Chapter has one (1) new member, 13 renewals, and six (6) expired memberships. The Chapter has a total membership of 221.
  - B. Neighborhood Group Coordinator – No report. Leslie Becker indicated she would like to step down as Coordinator. Shelia has asked Vicki Braun to assume Leslie’s position. Shelia will ask Leslie to assume the Member Representative position at the August 13, 2018, meeting. Shelia has indicated to have a motion to these changes at the next CAB meeting in August.
  - C. Newsletter Editor – No report.
  - D. Community Service – Judy Finck asked about various community services. Judy reported on a need of 0-3 month sleepers for Nurses for Newborns. Discussion followed. Shelia asked Judy to submit an article to the next *Sew Me St. Louis* Chapter newsletter with information to the Chapter members.
  - E. Education Chair – Denise Schindler shared the letter she will send to various college representatives and professors, announcing the Chapter scholarship. She included the cover letter and application for students to apply. Denise indicated she still needs to contact Tacony regarding their award of a sewing machine.

- VI. Old Business
  - A. Duffle Bag Project – West County sewed their bags last month (June). If a Neighborhood Group has not selected an agency for donation of their bags, Shelia Rittgers will give the completed bags to Judy Finck for distribution.
  - B. Informal Tea and Fashion Show – Shirley Donovan has received ten (10) registrations.
  - C. September: National Sewing Month – Shelia Rittgers will include an article in the Chapter newsletter with each Neighborhood Groups’ intentions and location.
  - D. Annual Meeting – Nancy Nix-Rice has signed and returned the contract. Included were various requests.
- VII. New Business - None
- VIII. Next CAB Meeting – Monday, August 13, 2018, 6:30 pm, Jackman’s Fabrics, 1234 N. Lindbergh, St. Louis, MO.
- IX. Adjournment – Denise Schindler moved to adjourn the meeting. Karen Moody seconded the motion. Meeting adjourned at 7:22 PM.

Respectively Submitted,

*Sharon Galen*

Sharon Galen, Secretary