

**American Sewing Guild – St. Louis Chapter
Chapter Advisory Board (CAB) Meeting
Via Zoom
Monday, February 8, 2021
Minutes**

I. Call to Order – President Paulette Pierson called the ASG St. Louis Chapter CAB meeting to order at 6:41 PM.

Present: Leslie Becker, Mary Anne Delker, Rosemary Direnger, Sharon Galen, Beverly Landolt, Stacy Miller, Karen Moody, Paulette Pierson, Shelia Rittgers, Patty Rutter, Denise Schindler, Courtney Starks

II. Minutes

A. The following corrections were noted:

1. Under III. Treasurer’s Report, Section C. it should read Paulette, not Beverly.
2. Under VI. Old Business, Section B., Item 2., should read “Each sewing room tour will remain on the Chapter website with a new tour added on a regular schedule.”

B. Denise Schindler made a motion to approve the minutes, from the Chapter CAB meeting, held on January 11, 2021, as corrected. Shelia Rittgers seconded the motion. Motion passed.

III. Treasurer’s Report

A. Paulette presented the following Treasurer’s report for January, 2021:

Checking (Beginning Balance, 1/1/21)	\$ 7,450.24
Income	\$ 95.00
Total Expenses	<u>-\$ 00.00</u>
Net Income/Loss	\$ 95.00
Bank Balance (Checking)	\$ 7,545.24*
Savings	\$10,007.53
Interest Earned	<u>\$.08</u>
Total Savings	<u>\$10,007.61*</u>
TOTAL (Ending Balance as of 2/2/21)	\$17,552.85*

B. Beverly contacted the ASG National Office regarding Chapter advertisement. They verified only a business is considered advertisement and not a member advertising sewing items.

C. Paulette will contact Alice Spencer to do an audit of the Chapter’s 2020 Treasurer’s books.

IV. Officer Reports

A. President – Paulette sat in on the ASG’s National Board meeting. At this time, the Board indicated they are undecided, if the National Conference this summer, will be held in person or as a virtual event.

B. Courtney Starks made the motion to move that the Chapter Advisory Board of the St. Louis Chapter of the American Sewing Guild conduct voting by e-mail as necessary outside of the CAB meetings. All such e-mail voting must be done in accordance with the National Office’s Policies and Procedures. Leslie Becker seconded the motion. Motion passed via signatures as recorded.

C. Secretary – Sharon asked that signed Chapter Advisory Board Voting E-mail Motion forms be forwarded to her. The forms will be included with Secretary’s files.

V. Committee Reports

- A. Membership – Karen Moody reported, as of February 1, 2021, the Chapter has thirteen (13) membership renewals, three (3) expired memberships, and one (1) new membership. The Chapter has a total membership of 166.
- B. Neighborhood Group Coordinator – Shelia Rittgers attended the City Sewers Neighborhood Group via Zoom. She did a program on “Zippers by the Yard.” Shelia will put a power point program together for Central Daytimer’s and West County Neighborhood Groups. Other Neighborhood Groups have requested Zoom accounts. There has been a good response to the Zoom meetings.
- C. Newsletter Editor
 - 1. An E-blast will be sent out February 23.
 - 2. Courtney mentioned that each Neighborhood Group has a page on the Chapter Website. Forward pictures from the meetings and she will post them on their individual page.
- D. Community Service – Mary Anne Delker indicated that Cancer Care Community Resources Nurses at SSM Health is excepting her Neighborhood Groups service projects. The items will be distributed to various St. Louis hospitals.
- E. Education Chair – No report.
- F. Member Representative – No report.

VI. Old Business

- A. Standing Rules Changes
 - 1. Paulette reviewed a recommended change under III. Neighborhood Groups, Section D. Funds for Neighborhood Groups, Item 1. Paulette will update the Standing Rules with the recommendation.
 - 2. It was recommended to remove the previous amended dates and only include the latest amended date.
 - 3. Courtney Starks made a motion to approve the Standing Rules as amended on February 8, 2021. Karen Moody seconded the motion. Motion passed.
 - 4. The amended Standing Rules will be forwarded and placed in the Secretary’s files.
- B. Chapter Social Media Accounts
 - 1. Paulette has not found a member replacement to administer the Chapter’s Facebook.
 - 2. Paulette and Courtney will take on the administrative responsibility.
- C. Virtual Sewing Room Tours
 - 1. Paulette put up some information, with an example tour, for the Members’ Website. She has forwarded it to Courtney.
 - 2. Raffle items, collected for the original tours, have been put on hold for a later event. Stacy Miller will discuss, with the Neighborhood Group Coordinators of the event, for a decision as to the future use of the items.
- D. April 10th Virtual Chapter Pre-Event Survey – Various questions were discussed to see what Chapter members would be available for the Zoom event and if there is a need to assist any members, so they would be more comfortable using Zoom.

VII. New Business

- A. Fall Guest Speaker Plans – Discussed to do a Zoom event instead of an in-person event. Possibly follow the same procedure as the Cumbie event. Leslie Becker will discuss at the Fashion, Fabric and Friends Neighborhood Group meeting next week, February 15, 2021.
 - B. Budget Committee – Beverly requested information to setup a Budget for 2021. Paulette and Beverly will work on a budget.
- VIII. Additional Discussion Items
- A. *Threads* Magazine Subscription – Sharon discussed the changes to *Threads* magazine’s publication distribution. After discussion, the Board decided to suspend the subscription offering by the Chapter, due to a lack of interest.
- IX. Next CAB Meeting – Monday, March 8, 2021, 6:30 PM, via Zoom.
- X. Adjournment – Denise Schindler moved to adjourn the meeting. Beverly Landolt seconded the motion. Motion passed. Meeting adjourned at 8:27 PM.

Respectively Submitted,

Sharon Galen

Sharon Galen, Secretary