

**American Sewing Guild – St. Louis Chapter**  
**Chapter Advisory Board (CAB) Meeting**  
**Jackman’s Fabrics, 1234 N. Lindbergh, St. Louis, MO 63121**  
**Monday, April 9, 2018**  
**Minutes**

- I. Call to Order – President Shelia Rittgers called the ASG St. Louis Chapter CAB meeting to order at 6:32 PM.  
Present: Leslie Becker, Vicki Braun, Diane Corley, Shirley Donovan, Judy Finck, Sharon Galen, Marty Meyer, Karen Moody, Shelia Rittgers, Denise Schindler, Courtney Stark, Sue Thomas
- II. Minutes
- A. Lesley Becker commented under VII. New Business Section A. Nancy Nix-Rice event is scheduled for October 20, 2018.
- B. A motion to approve the minutes from the CAB meeting, held on Monday, March 12, 2018, was made by Denise Schindler and seconded by Sue Thomas, as corrected.
- III. Treasurer’s Report
- A. Marty Meyer presented the Treasurer’s Report as of March 31, 2018.
- |   |                    |
|---|--------------------|
| Income                                  | \$ 275.08          |
| Total Expenses                          | -\$ 250.00         |
| Net Income                              | \$ 25.08           |
| Bank Balance (Checking)                 | \$10,515.34        |
| Savings                                 | <u>\$ 5,004.13</u> |
| TOTAL (Ending Balance as of (3/31/2018) | \$15,519.47        |
- IV. Officers Reports
- A. President
1. Shelia Rittgers reported the Heyde event provided a good exposure of the American Sewing Guild and the St. Louis Chapter with distribution of over 70 brochures. Three (3) people have attended a Neighborhood Group meeting, since the event. Diane Corley gave an additional report of the event.
  2. Shelia is attending future Neighborhood Group meetings, promoting Smile Account through Amazon. She asked Courtney Stark to include her write-up in the April-May Chapter newsletter
- B. Secretary – No additional report.
- C. Treasurer – No additional report.
- V. Committee Reports
- A. Membership – Karen Moody reported, as of the end March, the Chapter had 216 members with two (2) new members, 17 renewals, and two (2) expired memberships.
- B. Neighborhood Group Coordinator
1. Leslie Becker reported the Magical Mid-Missouri Sewing Group is in the process of finding a new meeting location and time. Their March meeting was cancelled as they continue their search.
  2. The NG Leader, Eileen Shafer, said she has not been receiving ASG emails and has forwarded her email address to Courtney Stark.
- C. Newsletter Editor
1. Courtney Stark reported that *Sew Me St. Louis*, April-May issue, was sent out later so to include an article on Londa Rohlfing’s demonstration and trunk show, held on April 6-7, 2018.
  2. Courtney reported Vicki Braun has volunteered to help with mailing out the newsletters.

3. Diane Corley asked to include information in the newsletter regarding sewing items available at the Lutheran Senior Services Resale Shop. Diane will forward additional information to Courtney.

D. Community Service – No report.

VI. Old Business

A. Duffle Bag Project –

1. Shelia Rittgers stated she has twenty-two (22) kits for Sew Amused Stitchers.
2. Duffle Bags are to be completed by September.
3. Several members have planned to drive to Mid-West Ministry Distribution Center, Springfield, Illinois, next week, to look at what supplies are available for this project.

B. S.E.Q.C. Extravaganza – Sheila Rittgers asked Diane Corley to forward a report of the event to her. Shelia has sent a Thank You note to Heyde Sewing Machine Company, for allowing our Chapter to participate at the event.

C. Londa Rohfling, Londa's Creative Threads – Shelia Rittgers distributed a summary of the event. After expenses, the Chapter will net \$650. Summary will be filed with these minutes. Shelia read a note of thanks from Londa.

D. Tea and Fashion Show –

1. Shirley Donovan reported they have a location for the event, members are collecting tea cups, and additional planning is continuing. Shirley answered various questions regarding the use of fabric/lace, etc. for fashion show items.
2. A budget was discussed for the event.

VII. New Business

A. Labels

1. Shelia Rittgers has ordered 600 labels to attach to charity items given to charitable organizations.
2. Denise Schindler moved that the Board adopt putting labels onto service charity projects made by St. Louis Chapter members. Seconded by Karen Moody. Called for question – none. Called for a vote – motion passed.

B. Reimbursement for 2017 ASG National Conference – Shelia Rittgers reviewed the past decision to pay for Sharon Galen attending last year's conference, as Chapter representative, in Orlando, FL. Shelia Rittgers made a motion and Courtney Stark seconded the motion for reimbursement.

VIII. Next CAB Meeting – June 11, 2018, 6:30 pm, Jackman's Fabrics, 1234 N. Lindbergh, St. Louis, MO. The May meeting has been cancelled due to a conflict with Shelia Rittgers schedule.

IX. Adjournment – Denise Schindler moved to adjourn the meeting, Sue Thomas seconded the motion. Meeting adjourned at 7:30 PM.

Respectively Submitted,

*Sharon Galen*

Sharon Galen, Secretary