

**American Sewing Guild – St. Louis Chapter  
Chapter Advisory Board (CAB) Meeting  
Via Zoom  
Monday, January 11, 2021  
Minutes**

I. Call to Order – President Paulette Pierson called the ASG St. Louis Chapter CAB meeting to order at 6:35 PM.

Present: Vicki Braun, Mary Anne Delker, Rosemary Direnger, Sharon Galen, Beverly Landolt, Karen Moody, Paulette Pierson, Shelia Rittgers, Patty Rutter, Denise Schindler, Courtney Starks

II. Minutes

A. The following corrections were noted:

1. Mary Anne Delker’s name was omitted from the list of members present;
2. Under VII. B. Splatter is spelled Splater; and
3. Under VII. C. and 1. Crumbie is spelled Cumbie.

B. Denise Schindler made a motion to approve the minutes, from the Chapter CAB meeting, held on December 14, 2020, as corrected. Karen Moody seconded the motion. Motion passed.

III. Treasurer’s Report

A. Treasurer Beverly Landolt presented the following Treasurer’s report for December, 2020:

Checking (Beginning Balance, 12/1/20)	\$ 7,731.63
Income	\$ 100.00
Total Expenses	-\$ 381.39
Net Income/Loss	-\$ 281.39
<b>Bank Balance (Checking)</b>	<b>\$ 7,450.24*</b>
Savings	\$10,007.45
Interest Earned	\$ .08
<b>Total Savings</b>	<b><u>\$10,007.53*</u></b>
<b>TOTAL (Ending Balance as of 12/31/20)</b>	<b>\$17,457.77*</b>

B. Beverly questioned how the Neighborhood Group meeting allowance should be handled in the Treasurer’s reports. Per discussion, she will submit an amended report to the ASG National Office, for the fourth quarter. Paulette will review and update the Standing Rules verbiage with Courtney Starks and Sharon Galen.

C. Paulette called for an audit of the 2020 Treasurer’s books. Paulette will contact Alice Spencer to conduct the audit.

IV. Officer Reports

A. Secretary – No report.

V. Committee Reports

A. Membership – Karen Moody reported, as of January 1, 2021, the Chapter has four (4) membership renewals, three (3) expired membership, and one (1) new membership. The Chapter has a total membership of 168.

B. Neighborhood Group Coordinator – Shelia Rittgers has started attending Neighborhood Group Zoom meetings.

- C. Newsletter Editor – Courtney Starks will send out an E-blast after tonight’s meeting.
  - D. Community Service – No report.
  - E. Education Chair – No report.
  - F. Member Representative – No report.
- VI. Old Business
- A. Chapter Social Media Accounts
    - 1. Melissa Miller isn’t available anymore to administer the Chapter Webpage. Paulette will check to see if there is a member available to administer the Webpage.
    - 2. Vicki Braun discussed the possibility to have the Chapter Facebook private and public. In discussion, it was pointed out that the National ASG website is available to the public for viewing. The decision was to leave the Chapter’s Facebook private.
  - B. Virtual Sewing Room Tour
    - 1. Nancy Scott sent out an e-mail and received no replies.
    - 2. It was discussed to do pre-recorded tours and put on the Sew Me St. Louis members only website. Each sewing room tour will remain on the Chapter website with a new tour added on a regular schedule.
  - C. April 10<sup>th</sup> Virtual Chapter Event – Rae Cumbie
    - 1. The Chapter will host a virtual/Zoom event with Rae Cumbie, April 10, 2021, 10:00 AM-11:30 PM. The event will be available at 9:45 AM, to login, and start promptly at 10:00 AM.
    - 2. It was suggested to setup a survey/pre-registration to attend the event.
- VII. New Business
- A. E-mail Voting – Paulette will send out the form for CAB voting members to sign. Each person is to sign and return to Paulette. This is to be used, should there be a need, to vote other than at a regular CAB meeting.
- VIII. Additional Discussion Items
- A. Patty Rutter asked for input and suggestions for Neighborhood Group challenges.
  - B. Courtney mentioned each Neighborhood Group has a section, on the website, to post pictures from their meetings.
- IX. Next CAB Meeting – Monday, February 8, 2021, 6:30 PM, via Zoom.
- X. Adjournment – Denise Schindler moved to adjourn the meeting. Shelia Rittgers seconded the motion. Motion passed. Meeting adjourned at 8:13 PM.

Respectively Submitted,

*Sharon Galen*

Sharon Galen, Secretary