

American Sewing Guild – St. Louis Chapter
Chapter Advisory Board (CAB) Meeting
Jackman’s Fabrics, 1234 N. Lindbergh, St. Louis, MO 63121
Monday, January 21, 2019
Minutes

- I. Call to Order – President Shelia Rittgers called the ASG St. Louis Chapter CAB meeting to order at 6:04 PM.

Note: The CAB meeting, originally scheduled for Monday, January 14, 2019, was rescheduled for Monday, January 21, 2019, due to weather conditions the previous week.

Present: Leslie Becker, Vicki Braun, Mary Ann Delker, Rose Diringer, Judy Finck, Kathy Frey, Sharon Galen, Marty Meyer, Karen Moody, Shelia Rittgers, Denise Schindler, Courtney Stark, Sue Thomas, Karen Vehlewald

- II. Minutes – A motion to approve the minutes from the CAB meeting, held on Monday, December 10, 2018, was made by Sue Thomas and seconded by Denise Schindler. Motion passed.

- III. Marty Meyer presented the following Treasurer’s Reports:

- A. As of December 31, 2018

Income	\$ 215.09
Total Expenses	<u>-\$ 151.05</u>
Net Income	\$ 64.04
Bank Balance (Checking)	\$ 9,434.52
Savings	<u>\$ 5,004.87</u>
TOTAL (Ending Balance as of 12/31/2018)	\$14,439.39

- B. Alice Spencer will conduct the audit of the Chapter Treasurer’s books for 2018.

- IV. Officer Reports

- A. Secretary – No report.

- V. Committee Reports

- A. Membership – Karen Moody reported, as the end of December, 2018, the Chapter has seven (7) membership renewals, three (3) expired memberships, and zero (0) new memberships. The Chapter has a total membership of 215.

- B. Neighborhood Group Coordinator

1. Sew Amused Stitchers (St. Peters) NG had one (1) interested person, from Meet Up, attend their meeting.
2. Sew Amused Stitchers NG and Designing Women Sew-ciety (St. Charles) NG turned in three (3) completed duffle bags each, at their meeting.
3. Fenton Daytime (Fenton) NG had held their meetings at Shop ‘n Save, Fenton. Since Schnucks has reopened the store, they will continue to hold their meetings at this location.
4. Central Daytime (Kirkwood) NG lost their meeting location, at Hobby Lobby. They are looking at Dierbergs, Des Peres, to hold their future meetings.

5. Mary Anne Delker showed a sample walker bag, that a group of members, will be completing on Saturday, January 29. Supplies have been donated. Twelve (12) volunteers have signed up to sew for this event. If anyone is interested in sewing, contact Mary Anne.
- C. Newsletter Editor – Everyone commented, with their approval, on the E-blast Courtney Stark forwarded to the members. This is a sample of future E-blasts. No additional report.
- D. Community Service
 1. Lesley Becker, Fashion, Fabric and Friends, reported that the Neighborhood Group donated forty (40) completed fleece blankets to Ronald McDonald House, in December.
 2. Judy Finck reported that Fashion, Fabric and Friends and Central Daytime forwarded community service and completed duffle bag information. Judy would like totals of community service projects, from the other Neighborhood Groups. She suggested sending out a blurb in the future.
- E. Education Chair – Denise Schindler reported scholarship information has been sent out. Applications are due by February 27, 2019.
- F. Member Representative – No report.

VI. Old Business

- A. On-Line Registration of Chapter Events – After the Committee met, Shelia reported the Chapter website will have on-line registration available. Registrations can be made via a PayPal account, credit card, or through regular mail. Information will be included in the February newsletter. A boiler template for registration of events, creating the same sequence for each event, is in the process of development. The Committee will meet to finalize a workable form.
- B. Newsletter Changes
 1. The February Chapter Newsletter will be the same as past issues. Our future Chapter Newsletter will change to four (4) basic issues. Neighborhood Group meetings and Show and Tell will be on-line, via a link to the Chapter website. Additional communication, of anything else, will be sent out to members in the form of E-blasts. Neighborhood Group Leaders are to send their meeting and upcoming events information, along with pictures, to the Newsletter Editor, the third week of each month. These changes are in compliance with National.
 2. A motion was made to change the distribution and format of the St. Louis Chapter Newsletter from six (6) times a year to four (4) newsletters per year along with E-blasts each month in accordance and compliance with the National American Sewing Guild *Notions* newsletter. The motion was made by Courtney Stark and seconded by Sue Thomas. Motion passed.
- C. National Speakers
 1. Marty Meyer presented information regarding national speaker, June Colburn. Marty included classes that she has personally attended. After additional discussion of national speakers, Vickie suggested to book a speaker for 2019 and one for 2020.

2. Denise Schindler made the motion to check availability of Pamela Leggett and June Colburn, as a speaker and program presentation, for September 7 or 14, 2019, and September, 2020, and to schedule one for 2019 and one for 2020. Motion was tabled for additional discussion at the CAB February, 2019, meeting.

B. Additional Chapter Event Discussion Items

1. Check on locations for April and September, 2019, events.
2. The Board discussed to include the price of lunch with the registration fee to be charged at Chapter events.

VII. New Business

- A. President Rittgers asked for a motion to continue Chapter Advisory Board voting via E-mail. Denise Schindler moved that the Chapter Advisory Board of the St. Louis Chapter of the American Sewing Guild continue to conduct voting by e-mail as necessary outside of the CAB meetings. All such e-mail voting must be done in accordance with National Policies and Procedures. Karen Moody seconded the motion. Each CAB member signed the motion, recording their vote for the motion. The signed motion will be filed with the Secretary's minutes.

VIII. Next CAB Meeting – Monday, February 11, 2019, 6:30 pm, Jackman's Fabrics, 1234 N. Lindbergh, St. Louis, MO.

IX. Adjournment – Denise Schindler moved to adjourn the meeting. Courtney Stark seconded the motion. Meeting adjourned at 7:17PM.

Respectively Submitted,

Sharon Galen

Sharon Galen, Secretary