

**American Sewing Guild – St. Louis Chapter
Chapter Advisory Board (CAB) Meeting
Jackman’s Fabrics, 1234 N. Lindbergh, St. Louis, MO 63121
Monday, February 11, 2019
Minutes**

I. Call to Order – President Shelia Rittgers called the ASG St. Louis Chapter CAB meeting to order at 6:34 PM.

Present: Leslie Becker, Vicki Braun, Mary Ann Delker, Judy Finck, Sharon Galen, Marty Meyer, Karen Moody, Shelia Rittgers, Denise Schindler, Courtney Starks, Sue Thomas

II. Minutes – Due to email error, minutes from the CAB meeting, held on Monday, January 21, 2019, were distributed at the meeting. President Rittgers asked those present, to review the minutes and email her of any discrepancies. Approval of minutes was tabled until the March meeting.

III. Marty Meyer presented the following Treasurer’s Reports:

A. As of January 31, 2019

Income	\$ 180.09
Total Expenses	<u>-\$ 225.67</u>
Net Loss	\$ 45.58
Bank Balance (Checking)	\$ 9,388.85
Savings	<u>\$ 5,004.96</u>
TOTAL (Ending Balance as of 1/31/2019)	\$14,393.81

B. Alice Spencer is completing the audit of the 2018 Chapter Financial Books. She will present her final report at the Chapter’s CAB meeting, March 11, 2019.

IV. Officer Reports

A. Secretary – No report.

V. Committee Reports

A. Membership

1. Karen Moody reported, as the end of January, 2019, the Chapter has ten (10) membership renewals, two (2) expired memberships, and two (2) new memberships. The Chapter has a total membership of 215.
2. Karen distributed the letter sent to new members. She discussed some changes to the letter. Karen is in the process of editing the reminder letter sent to members to renew their membership.

B. Neighborhood Group Coordinator

1. Karen Moody announced Central Daytime has found a new location to hold their meetings. The new location is St. Elizabeth of Hungary Catholic Church, 1414 S. Sappington Rd., St. Louis, MO 63126.

C. Newsletter Editor

1. Courtney Starks reported the newsletter will be coming out soon. E-blasts will come out more often. There will be no changes to the Neighborhood Group program descriptions. Show and Tell pictures should be sent to Courtney shortly after the NG’s meeting, with

identification of members in the pictures. Courtney will post pictures to the website, when she receives them.

2. The password to login into www.asgstlouis.org will be changed to pressingham. Courtney will put this information in the newsletter.
3. Shelia and Courtney have rewritten the technical information for use of upcoming event registration forms done online.

D. Community Service

1. The walker bag community service project, sponsored by Sew Amused Stitches Neighborhood Group, was very successful. Mary Ann Delker had prepared kits for the sewing project. She is expecting a total of fifty (50) bags to be completed with some of the kits still being completed.
2. Vickie Braun reported City Sewing Room turned in seven (7) and Central Daytime turned in two (2) completed duffle bags.
3. Judy Finck has not received any additional community service project reports from Neighborhood Groups except Fashion, Fabric and Friends and Central Daytime. She has more duffle bag kits.

E. Education Chair – Denise Schindler said she has not received any completed scholarship applications.

F. Member Representative – No report.

VI. Old Business

A. On-Line Registration of Chapter Events

1. On-line registration has been setup for the Make It and Take It event, March 23.
2. Shelia has emailed a registration form to Courtney Starks. Waiting for the lunch menu to be finalized.

B. National Speaker

1. Pamela Leggett has agreed to be our National Speaker, for September 6th and 7th, 2019.
2. Lesley Becker confirmed that Fashion, Fabric and Friends will host the event at Manchester United Methodist Church.

VII. New Business

A. Facebook Page

1. Melissa Miller has created a new group. The existing group cannot be fully managed by the Guild because it is owned by an individual and cannot be transferred. Members of the existing group will be removed by February 20, 2019.
2. Courtney Starks is posting the updated changes in the newsletter.

3. Shelia Rittgers has sent an e-mail to the Neighborhood Group Leaders to share the changes at their NG meetings.
4. If members are a Facebook user, they are asked to join our Chapter's new group and join in to discuss all things sewing with fellow Guild members. Members can find the new group at <https://www.facebook.com/groups/ASGStLMembers/>. To have items added on the public page, members are to send information to Melissa Miller.
5. The old Facebook page will be private. To join, members will need to request membership by providing their ASG membership number.

B. ASG National Office

1. Rosemary Fajgier, Chair, ASG Board of Directors, has sent a letter to the membership regarding changes within the American Sewing Guild.
2. Shelia Rittgers has written an article for the Chapter newsletter, regarding changes at the National level and with our Chapter.

VIII. Events Planned for 2019

A. Membership Drive

1. One new member was recruited at the membership drive, held at Jackman's.
2. Shelia contacted Karen, at Heyde's, to do a membership drive, at their March event. Karen has decided to split the membership drives between the Quilt Guild and the ASG St. Louis Chapter. The Quilt Guild will have a table this year and next year our Chapter will be able to have a table at the event.

B. March 23 – Make It and Take It

1. Fenton Daytime will host the event at Manchester United Methodist Church.
2. The members have their projects planned and are finalizing the details for the event.

C. June – Road Trip – Shelia has contacted Charlotte Rubush, from Sew Belles, for an update of the their plans.

D. September 6th and 7th – National Speaker – Fashion, Fabric and Friends is hosting Pamela Leggett for the event, at Manchester United Methodist Church.

E. Annual Meeting

1. Hosted by West County, scheduled for November 2, 2019.
2. The event will be held at Ritenour High School. Possible date is either October 12th or 19th, 2019, but has not been finalized.

F. Planning Meeting – Hosted by West County, scheduled for November 2, 2019.

IX. Additional Chapter Items

- A. South County Chain Stitchers Neighborhood Group – They are making 36" lap blankets as a charity project. Blankets are made out of two (2) pieces of fabric (fleece and cotton). They are

in the planning stages for an open sew-in June 15, 2019. They may open it up to the rest of the Guild and the public, members of the church where their meetings are held.

- B. Sewing Survival Skills – West County Neighborhood Group has been contacted by Principia, to teach an after school basic hand sewing skills program, one (1) hour session, for six (6) weeks. Shelia Rittgers is putting a booklet and program together. She suggested to make the program available to the rest of the Chapter.
- C. Husky Classes at Ritenour High School – Denise Schindler mentioned a program offered at Ritenour. Volunteers are needed to teach short sessions for this program and would be a possibility for the ASG St. Louis Chapter.
- D. Food for Thought from the President’s Forum
 - 1. Shelia had read that one of the ASG Chapters provides every new member with an embroidered name tag in a plastic holder attached to a lanyard. The name tag has the name of the Chapter, name of the member, and an ASG pin. It would be given with the new member package. Shelia thought it would be a nice welcome from our Chapter, for new members. Someone from Central Daytime may have the St. Louis logo used for the ASG National Conference, held in St. Louis.
 - 2. Shelia suggested giving each member an ASG pin at the Annual Meeting.
- X. Next CAB Meeting – Monday, March 11, 2019, 6:30 PM, Jackman’s Fabrics, 1234 N. Lindbergh, St. Louis, MO.
- XI. Adjournment – Denise Schindler moved to adjourn the meeting. Lesley Becker seconded the motion. Meeting adjourned at 7:39 PM.

Respectively Submitted,

Sharon Galen

Sharon Galen, Secretary